



**DAP & ASSOCIATES**  
(CHARTERED ACCOUNTANTS)



# ACCOUNTING & BOOKKEEPING

[DAPNASSOCIATES.COM](http://DAPNASSOCIATES.COM)



# What is it?

**Accounting and bookkeeping is recording all your business money coming in and going out, like sales, expenses, and payments, in an organized way. It keeps your financial records clean and up-to-date so you always know exactly where your money stands.**

# Who it's for ?

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**Startups, small businesses, and established companies that need organized and up-to-date financial records.**

# How we help?

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**We manage your daily accounts, prepare financial statements, process payroll, and deliver clear MIS reports, using modern cloud software like Tally, Zoho, or Busy.**

# Services Included

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- 1. Daily Accounting & Ledger Maintenance**
- 2. Finalization of Accounts**
- 3. Payroll Processing**
- 4. MIS & Financial Reporting**
- 5. Cloud Accounting**

# KEY BENEFITS

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Make informed business decisions with accurate data

Save time on administrative tasks

Stay investor-ready





Let's manage your  
books while you  
grow your business.

**CONTACT US FOR A  
CONSULTATION TODAY !**